Contents

Page Pizazz Cube

THANK YOU for purchasing Aztech New Media's "Page Pizazz Cube". This Cube is a comprehensive collection of over 10,000 full-color "vector" clipart hand-drawn images comprising more than 50 different subject categories. It also includes more   than 5,000 fonts. This collection may be used on a PC under Windows 3.x or Windows 95+, or a Mac with System 7+.

TO BEGIN USING for PC
The image browser application is on every clipart CD. Each Catalog on each CD is specific to the images on that CD. Insert the desired CD (or any CD) into your CD-ROM drive and type GO.

TO BEGIN USING for Mac
The image browser application is on every clipart CD. Each catalog on each CD is specific to the images on that CD, Insert the desired CD (or any CD) into your CD-ROM drive. On the first use only, you need to double-click on the installer. After the first install above,insert the desired CD (or any CD) into your CD-ROM drive and double-click on the catalog name.

This Cube is ideally suited to graphic artists and designers, corporate communications and media departments, desktop publishers, educators, printers, pre-press firms, and multimedia producers. They can add impact to any presentation, brochure, advertisement,marketing literature, business card, product packaging, POP displays, editorials, manuals,etc. with the unsurpassed quality content of this collection.

OVERVIEW

The Page Pizazz Cube contains four CD-ROM's which together comprise more than 10,000 high quality clipart images in .WMF (Windows Metafile) "vector" format (that is,not bitmapped) for the PC and the same images in .EPSF (Encapsulated Postscript File) for the Mac. The CD itself is a "hybrid" meaning it is divided into two parts: a universal ISO 9660 standard "partition" for the PC and a Mac- specific HFS (Hierarchal File System) partition which retains neat features characteristic of the Macintosh and not accomodated in the ISO 9660 standard. This hybrid structure permits any CD-ROM disc in this Cube to be read by either Macintosh or MS-DOS compatible machines. Also, all these images are also importable by almost all image-handling applications available in those same computing environments.

The Page Pizazz Cube also contains two CD-ROM's which together comprise over 5,000 fonts. You will find a "Font Loader" for the Macintosh and for the

PC. The Font Loader has a self- contained, complete Help capability. You can preview any font on the CD and then install only those fonts you want. For Mac users you also have the choice of where you want the fonts to be installed. For Windows users, the font location and installation details are typically pre-determined by Windows.

Also included in the collection is an application for Mac's and PC's that permit you to convert a variety of different graphic file formats into other graphic file formats. In this way, regardless of what application you are running, you should be able to import a clipart image into your application, even if your particular application doesn't accept .WMF or.EPSF.

For the PC, the conversion application is the award-winning and highly-regarded "HiJaakPro", from Quarterdeck. It supports the conversion of over 70 different file formats.

For the Mac, the conversion application is the well-known shareware version of "GraphicConverter." This application will handle most of your basic conversion needs. The"registered" version, should you decide to use this application and upgrade, offers a range of very useful features and benefits, such as batch processing.

The 10,000 images are divided into over 50 topical categories, as follows:

Disk 1		Disk 2	
anatomy	25	alphabet	379
arrows	120	animals	100
borders	925	architechture	50
defence	109	playing cards	85
festive	180	corners	808
flags	420	engineering	90
hands	120	garden	85
health	150	icons & signs	210
nature	106	landscape	55
people	120	musical	65
sign language	210	sports	425
sport symbols	105	workshops	72

Disk 3		Disk 4	
cartoons people	210	background	281
cartoons elements	205	business	210
cartoons office	200	computer printers	40
cartoons miscellaneous	84	computer peripherals	58
cartoons sporting	84	computer equipment	90

cartoons animals	117	education	306
commonobjc domestic	354	electrical	352
commonobjc misc.	110	holidays	40
communications	38	maps	213
dinosaur	20	meteorology	41
food & drinks	322	religion	223
interior	230	transportation	270
presents	163	xxduncan	300
shapes	300		
signals	129		

Each CD in the Page Pizazz Cube is packaged in protective CD "jewel cases thus providing a measure of added protection as well as a place for storage for each CD.

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HOME@OFFICE PRODUCT SUITE

Thank you for purchasing Aztech's Home@Office *PagePizazz Cube*.

Each module in the Home@Office series comprises six CD's, assembled thematically according to common types of home and small business requirements, and student needs . The breadth and depth of the applications and multimedia "content" (images, clipart, sounds, music, etc.) in this suite is absolutely one of the best values available any in the world today. This online documentis divided into the following sections.

CONTENTS OF THE HOME@OFFICE PRODUCT SUITE
USES FOR HOME@OFFICE
THE HOME@OFFICE PRODUCT LINE
PRODUCT DESCRIPTIONS
AWARDS WON, BY PRODUCT

CONTENTS OF THE HOME@OFFICE PRODUCT SUITE

The following is a cursory overview of the contents of this suite:
* many powerful multimedia applications, including

o page layout	o graphic design
o photo editing	o sound & music editing
o slide show	o presentation development
o image morphing	o word processing
o spreadsheet	o fax/modem communications
o multimedia file management	o fourlanguage spell checker
o graphic file conversion	o talking icons & animation
o business forms templates	o home office CAD design
o business forms	o optical character recognition
o typing instruction	o document management and markup
o business contracts	o and much, much more

* over 700 photographic images stored as printable high resolution (32bit CMYK TIFF)
* over 3,500 lower resolution (24bit RGB TIFF). Our" low resolution" is still higher in
   resolution than most other "image collections"
* over 15,000 color and black & white line art (clipart) images
* over 2,000 sound clips and sound effects
* over 150 video clips
* over 150 cursors
* over 300 MIDI files

* more than 50 soundalikes of famous voices
* more than 45 minutes of compact discquality ("redbook") audio, also stored as 16bit
   stereo highquality (44.1 Khz) .WAV files (some files are over 30 MB each in size!)
* incredible multimedia reference encyclopedia
* tutorials on the Internet and Windows 95
* communications capability for fax, modem and voice
* word processing, spreadsheet, spell checker, thesaurus, graphing and more

Every manual for every application is either on the same disc as the application or it is
incorporated into the online help function of the respective application.

Everything you could ever possibly want to do in a print or display presentation or application
canbe created with one or more of the applications in Aztech's Home@Office Suite.

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USES FOR THE HOME@OFFICE PRODUCT SUITE

You can meet just about any need with a professional quality touch using
Home@Office, including:

advertisements	audio projects	bids
brochures	business cards	business forms
business letters	business plans	catalogues
contracts	editorials	essays
exhibit designs	invitations	letterhead
logos	mailing lists	manuscripts
memos	menus	multimedia projects
newsletters	overhead presentations	pop displays
posters	press releases	product packaging
proposals	reports	research projects
resumes	slide shows	technical documents
video presentations	wills	

and much more ...

Later in this document are some tips on how the different applications in the complete
Home@Office Suite may be used to create the elements that will ultimately make up your
project.Layout a newsletter, design its logo and import it, convert an image file into a new file
format,morph it and then import it too, select one of a hundred different fonts, display it page by
pageon your screen while music plays behind, add sound effects to emphasize important points
and soon.

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THE HOME@OFFICE PRODUCT LINE
If you do not have all the modules, the following lists each module's content.

Function	Disc #	Title
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Publisher CubeTM

Desktop Publishing & Page Layout	1	Pressworks 1
Graphic File Conversion (Win95)	1	Conversion Artist 95
Graphic File Conversion (Win3.1)	1	Conversion Artist Win3.1
100 Fonts	1	Headline Fonts
Mltimedia Encyclopedia	2	Hutchinson M/M Encyclopedia
Line Clipart x 5,000	3	Aztech Classic III
License & Royalty Free Images	4	Abstract & Graphic Backgrounds I
License & Royalty Free Images	5	Abstract & Graphic Backgrounds II
License & Royalty Free Images	6	Watermarks & Ghosted Images I
Multimedia Browser & Manager	3, 4, 5, 6	Pixfolio For Windows

Artworks CubeTM

Graphic Design & Illustration	1	1st Design
100 Fonts	1	Headline Fonts
Photo Image Manipulation	2	Photo Studio
Photographic Image Morphing	2	PhotoMorph Classic
License & Royalty Free Images	3	Floral Tapestry
License & Royalty Free Images	4	Gems & Other Stones
License & Royalty Free Images	5	Underwater Realms
License & Royalty Free Images	6	Watermarks & Ghosted Images II
Multimedia Browser & Manager	3,4,5,6	Pixfolio For Windows

Multimedia Studio CubeTM

M/M Slide Show, Presentations etc.	1	Harvard Graphics 2.0
Sound Effects, Talking Apps, etc.	2	Wired For Sound Pro CD
License &Royalty Free Music	3	The Music Works! I
License & Royalty Free Music	4	The Music Works! II
Wave File Editor	3, 4	Sound Impression
License & Royalty Free Images	5	Spaceviews I
Multimedia Browser & Manager	5	Pixfolio For Windows
License & Royalty Free Images	6	LowRes Bodyshots
Multimedia Browser & Manager	6	Kudo Browser

Productivity Plus CubeTM

| Word Processing | 1 | VirtualWord Word Processor |
| Spell Checker | 1 | CheckMate Spell Checker |

Thesaurus	1	Word Morpher
Spreadsheet	2	GridWorks Spreadsheet
Business Graphing	2	Renaissance Grapher
Fax/Data/Voice	3	FaxMaker Home Office
Organizer, Scheduler, Addr Book	4	Anytime For Windows
Internet Tutorial	5	Internet For Everybody
Windows 95 Tutorial	6	Peter Norton's Windows 95

World PhotoCubeTM

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6 CDROM's of over 3,000 professional quality, high-resolution photographic images from over 40 countries, subdivided into 22 categories. Aztech's "World PhotoCube" Personal Stock ImageLibrary is the most comprehensive annotated collection of hardtoget, royalty and licensefree(*) multimedia resolution TIFFformat photo images ever offered on CDROM for the Mac and Windows.

The World PhotoCube Multimedia Collection contains over 3,000 72 dpi, 24bit RGB,noncompressed TIFF images, each averaging about 1.2 MB, and all suitable for screen display and small image printing.

Any CDROM disc in the World PhotoCube Collection can be read by either Macintosh orMSDOScompatible machines. All images are also readable by almost all imagehandling applications available, including all applications in Aztech's Home@Office Suite.

Image catalogues and browsers are included for PC's and Mac's. "Draganddrop" support makes it possible to copy image files directly into various Home@Office applications, directly from the catalogue.

Page Pizazz CubeTM

This Cube is a comprehensive collection of over 10,000 fullcolor "vector" clipart handdrawn images comprising more than 50 different subject categories. Also in this collection are more than 5,000 fonts. This collection may be used on a PC or Mac.

Clipart and font catalogues are included for PC's and Mac's. "Draganddrop" support makes it possible to copy clipart directly into various Home@Office applications, directly from the catalogue. The font browsers make it easy to view and install fonts on a Mac or PC.

This Cube also includes Quarterdeck's HiJaak Pro for Windows file conversion application that converts over 70 different file formats from one type to another. This application makes it possible to import any type of "content" file from any content collection into any application, in the Home@Office series.

The Document CubeTM

Optical Character Recognition	1	Xerox Textbridge 3.0

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PRODUCT DESCRIPTIONS
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The following provides a brief overview of each application and content title in Aztech's Home@Office Suite. An asterisk (*) in front of the application's proper name denotes that this application has won one or more industry awards.

Following this description listing is some suggestions on how to use the various applications to meet your specific project needs.

Desktop Publishing & Page Layout *Pressworks 1 by GSP Ltd.
This multiple awardwinning DTP application has over 150 predesigned, readytouse desktop templates, screen capture, import many different graphic (BMP, PCX, TIFF, GEM, EPS, PIC,CGM and more) and text (Word, ASCII, WordPerfect, WordStar, Richtext, Ami Pro and more) file formats, spellchecker, personal dictionary, 40,000 word thesaurus, 24bit color image support, 65TrueType fonts included, Adobe Type Manager fonts support, powerful typography tools, flow text around irregular shaped objects, many text enhancement features (slant, arc,spiral, etc.), full manual on disc, complete guided tour including sample layouts, includes 300 clipart images, supports 4color separation.

TIP:Use this program as your main printbased project assembly tool. Layout your project and then import various other support files like prepared images clipart. Use Harvard Graphics for multimedia slide showtype projects.

(English, French, German application and manual included on disc)
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Illustration & Graphics Design   *1st Design by GSP Ltd.
1st Design is much easier to use than many highend professional products and is rated the best drawing package in its class. Incredible array of drawing functions including shape, controlled draw, freehand, arc, ellipse, text, move, split, align, blend, rotate, scale, skew, greeking,smoothing, undo, and reflect tools, copy, cut & paste functions, many line, arrowhead and fillstyles, import and export capabilities, zoom, nearinfinite color support, bezier tools, print,automatic tile alignment, group/ungroup, crop & registration marks, various snapto controls, joinpaths, kerning, tracking, automatic tracing, object layering, 600 clipart illustrations and symbols,53 TrueType fonts included, Adobe Type Manager fonts support, support of keyboard shortcuts,full manual on disc, complete quickstart guide. Imports and exports BMP, GEM, TIFF, PCX,WFM, CGM, EPS and others.

TIP: use this application to create or import and then edit line drawings like the clip art supplied in this Suite. You can also add color and apply a multitude of different visual effects. Use this program also to convert complex photographic ("bitmap") images into simple outline drawings(called "tracing").

(English, French, German application and manual included on disc)

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Multimedia (Slide Show) Presentation   *Harvard Graphics by Software Publishing Corp.
This multiple awardwinning program is the bestselling presentation graphics software packageof all time and wellrespected around the world for the creation and display of multimedia presentations. Add special effects, use drawing tools like arc, rotate, flip, drop shadow and more,autobuild slides with bullet, table, bar and pie charts, emphasize key points with Chalk theonscreen drawing tool, select from over 80 preformatted chart layouts, consult the onlineAdvisor Design Tips for professional advice on color, layout, fonts and more, use the handySpeaker Notes to remind you of important points during your presentation, select from over 500 highquality draganddrop symbols, present slides in any order, add WAV and MIDI files that play back according to your requirements, use the builtin interactive tutorial to get up and running right away, and take your presentations on the road with the builtin runtime player

TIP: Once you have created or modified the elements of   your multimedia slide show presentation (clipart from 1st Design, images from PhotoStudio, a background or form design from Pressworks, .WAV file from Sound Impression, and some sound effects from Sound Pro), pull it all together with short text lines in Harvard Graphics. Use the master slide feature to create a common lookandfeel to each slide.

(American English, UK/Canadian English, French, German, Spanish, Italian and Dutch applications and manuals included on disc)

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Graphic File Conversion   *Conversion Artist Win 95 & Win3.1 by North Coast Software
This multiple awardwinning program converts over 35 different photographic and line art image formats. With Conversion Artist it is possible to exchange just about any type of graphic file format you create with any of the programs in this pack and import them into any othera pplication. You can view multiple images simultaneously, convert in groups, print, edit images,JPEG compress, unrivalled colorreduction, powerful color enhancement, read and play AVI files,employ a variety of image effects, screen capture and convert file formats between different computing platforms including SUN, Silicon Graphics, Macintosh, OS/2, Unix and Amiga.Converts BMP, GIF, TIFF, WPG, CUT, MCP, TGA, PCX, PCT, IMG, PCD, EPS and manymore.

TIP: This program is particularly useful when you want to make use of the extremely high resolution of a 32bit (CMYK) TIFF image file from one of the photo collections. Most PC applications do not support this high a level of resolution so you could import this file into Conversion Artist and then save it as a 24bit RGB TIFF file, which is supported by just about everything. The resulting file will have a great deal more "information" in it (perhaps 912

MBeach) then the usual 24bit RGB TIFF files (about 1.2 MB) in the collections.

However, you really only need this type of resolution if you are going to magnify a very small partof the image to full screen size or if you want to print to a printer that can handle this amount of detail.

(English only application and manual included on disc)

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Graphic File Conversion   *HiJaak Pro by Quarterdeck
This multiple awardwinning program allows you to use virtually any_image any_where. HiJaakPro converts over 70 different file formats, provides screen capture capabilities, allows for quick graphics viewing and provides time-saving image management.

It converts 18 "vector" formats (eg. CGM, WMF, WPG, PICT, etc.), 32 "raster" formats (EPS,TIFF, BMP, PCD, PCX, MAC, etc.) and 24 fax formats. Convert vector-to-vector, vector-to-raster, raster-to-raster, and anything-to-Postscript.

You can use HiJaak Pro to edit and enhance your converted image or you can scan with yourTWAIN-compliant scanners and electronic cameras directly into HiJaak Pro. Use it to create professional-looking screen captures for presentations, documentation, and training manuals. Youcan capture full screens, windows, menus,icons or any rectangular area of your screen in eitherWindows or DOS.

Use the HiJaak Browser to automatically create thumbnails of your images and automatically update when your computer isn't busy. And you can save valuable hard disk space too by compressing large raster images into JPEG, sometimes by as much as 200:1.

HiJaak Pro will also convert many file types from other types of computers including Macintosh,SUN, Amiga, mainframe systems and more.

(English only application and manual included on disc)

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Photo Image Manipulation   PhotoStudio by Arcsoft
This easytouse and powerful photo image manipulation, editing and retouching application features an album manager, screen capture, slide presentation, over 30 different visual effects,customizable tools, 50 bitmapped seamless tile textures, 200 photo images and support for avariety of different file formats. Acquire images from TWAIN scanners, video grabbers, etc.,organize images in convenient thumbnail groups, display selected images in predetermined, timed presentation sequences, zoom in to fine details, perform image enhancement, color correction andspecial filter effects and get help from the comprehensive online manual.

TIP: Use this program to crop (cut away portions of)   photographic images to your document's size requirement. correct colors that are off or accentuate a feature. Add effects like blur to suggest speed or use a filter to create the impression of an oil painting. Scan in a photograph of

your product using PhotoStudio and then touch it up. This application does not support 32bit CMYK TIFF files so you must use Conversion Artist first to convert the 32bit file into a 24bitfile (if you want very migh resolution) or use the supplied 24bit RGB TIFF files instead.

(English only application and manual included on disc)

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MIDI & Wave File Manipulation   *Sound Impression by Midisoft

Sound Impression is the ultimate sound production environment for creating, editting, andintegrating .WAV, MIDI, and CD audio formats. Record from CD or MIDI to .WAV, add musicto voice tracks, add special effects and edit any size .WAV file, build voiceovers, mix .WAV filesfor multitrack compositions, view and play MIDI files as music notation, edit MIDI notes andevents with your mouse, remove noises, hisses, silence (or add silence) etc., produce voice, musicand sound effects for OLE 1.0compliant applications like word processors, spreadsheets, etc.,synchronize playback of MIDI, .WAV and CD Audio, and much, much more.

TIP: Pick one of the wave files from The Music Works! collection. Add an echo effect or link it with a "bridge" piece. Then copy it and attach it to the end of itself so that the track loops. Or record your voice for your presentation and store it as a new .WAV file. Use the built in timer to cut either file to the exact length for your presentation. Pull the new piece into Harvard Graphicsand use HG's slide show feature to link the wave file to the timing of one or more of your "slides".Play a MIDI file while also playing the .WAV file so that your voice is heard over the background(MIDI) music. Clean up the noise, hissing and scratches of that otherwise perfect recording.

(English only application and manual included on disc)

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Multimedia Browser & Manager   *Pixfolio by Kempe

PixFolio is a multimedia file browser and manager that allows you to manage a variety of graphics, video, sound, and music   formats in multiple catalogs. Supported graphics formatsinclude BMP/DIB, EPS, FLI/FLC, ICO, IMG, JPG, MAC, PCT, TIFF, WMF, WPG, AVI, MID,MOV, PCD, WAV and others. PixFolio builds catalogs of multimedia files that may reside on different disks. The catalog can be searched and files easily located. Thumbnails are displayed forimages, and generic bitmaps represent sound and video file formats. Pixfolio also includes the ability to read an image in one format and to save it to several other types (somewhat likeConversion Artist although CA has many more supported file formats. Pixfolio is found on mostAztech CDROM image collections.

TIP: The image catalogs for most of the Aztech CDROM image collections have already been created. Some of the later collections allow you to view all these catalogs from the respective CD.However, if you have extra HD space you might want to copy all the catalogs to your pixfolio directory. You will then have instantaneous access to hundreds of high quality photographs. Then create a catalog of all your wave files (don't forget The Music Works! and Sound Pro collections) as well as any MIDI files you may already own.

(English only application and manual included on disc)

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Multimedia Browser & Manager   *Kudo by Imspace Systems
Kudo is an image catalog for managing all your computer images, including those found in various Home@Office modules. Just as you consult an office supply catalog for desk calendars, legal padsor pens, consult your Kudo catalog for logos, clip art, illustrations, videos, quicktime movies andPhoto CD pictures.

Kudo catalogs image files using thumbnails. Think of a thumbnail as a miniature photo of animage file.   It looks like your original file, but it's a replica that takes up very little memory. Kudouses the thumbnail in its catalog and leaves the image file, untouched, in its original form andlocation. With these compact thumbnails, Kudo catalogs all your image files in a convenient,accessible way.

The thumbnails provide a visual reference for each image file.   Kudo adds additional information,such as the original file's name, location, size and file type, to complete the catalog.

You have hundreds of clip art, logos and other graphic image files on your computer, all createdusing different applications.   Unfortunately, to look through your images, you must find and openeach file.

With Kudo, you can:
        Zoom through the catalog to locate the image file's thumbnail.
        Reference the image file's location, size and format.
        Preview the fullsized image in a floating window.
        Place the image into another document.

TIP:You have a photograph or piece of artwork in mind that would fit perfectly in your new layout.   Using the Riffle Control, quickly zoom through the catalog until you see the one youwant.   Once you find an image that will work, you preview it with a simple menu selection. Whenyou are satisfied with the selection, simply drag-and-drop the image directly into your favorite graphics or desktop publishing application.

(English only application and online help manual included on disc)

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Photo Image Morphing   *Photomorph 95 by North Coast Software
PhotoMorph is a multiple awardwinning special effects morphing studio. Includes morphing,warping, transitions, storyboarding, chain multiple clips, image edit (crop, scale, rotate, etc.),24bit sample movies and images included, movies work in 8 picture formats (GIF, TIFF, TGA,PCX, BMP, JPEG, PICT, Amiga IFF), and highly optimized for FAST operation. Use any imagesfrom Aztech's photo image and clipart collections.

(English and German application and manual included on disc)

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Word Processing   Virtual Word by Aztech New Media

Virtual Word is a fullfeatured, powerful word processor that fully interates with Gridworks (spreadsheet), CheckMate (spelling checker), WordMorpher (thesaurus) and RenaissanceGrapher (spreadsheet graphing). . Access all your Windows fonts and sizes, add effects like bold,underline, etc., import .BMP images, super and subscripting, text alignment and line spacing,pagination, search and replace, maintain detailed information about each document, and much more.

Virtual Word is a professional quality, full featured, easy to use Windows 3.1 or 95 wordprocessor. Virtual Word has all the basic features you require to do most any basic document including graphics support, print preview, multiple level undo's, Windows cut and paste, blockmoves, multiple margins, color printers, search and replace, True Type and printer fonts (with sizeand multiple color support!). Bold, Italic, Underline, Strikethru, Superscript and Subscript, etc.Margins may be set for left, right, center and full justification.

Using Virtual Word, you will be able to create professional quality word processing documents with ease. Virtual Word is a WYSIWYG (What you see is what you get) word processor. This significantly simplifies creating documents, since your screen always displays how your document will appear when printed.

TIP: Use Virtual Word for all your basic and quick documents like letters. Use PressWorks for your more ambitious applications like multicolumn newsletters. use Conversion Artist to createa .BMP file for importing into Virtual Word.

(English only application and manual included on disc)

Spreadsheet   GridWorks by Aztech New Media

The GridWorks Spreadsheet is a powerful, full featured spreadsheet that is compatible with most features of Microsoft's Excel version 4.0. Most controls and menus work with the same look andfeel as Excel. If you have used a spreadsheet before, or specifically worked with Microsoft Excel,then you already know the basics on using GridWorks. GridWorks supports a wealth of features.You can change fonts and colors, create borders, modify column and row sizes, copy and moverows, columns, ranges, formulas, and formats. You can also produce presentation quality reports.The best way to learn GridWorks is to go through the online help file included in the application.It will be time well spent.

TIP:You can use the cut and paste functions of Windows 3.1 and 95 to move blocks of information to and from VirtualWord and GridWorks.

(English only application and manual included on disc)

Multilingual Spelling Checker   CheckMate by Aztech New Media

CheckMate is a very powerful universal Windows 3.1 and 95 spelling checker. CheckMate will work with any Windows' application that supports copy, cut and paste including Virtual Word,Gridworks, Pressworks and 1st Design. While in your Windows' application, copy or cut text tothe clipboard. Run CheckMate and click on the Spell Check. Once complete, copy your spellchecked text back to the Windows' Clipboard to be pasted into your application's document. You can also type text directly into CheckMate's input area to perform spelling checks, then copy to Clipboard to use in a Window's application.

CheckMate contains a state of the art, high efficiency 120,000 word American English spellingchecker. (Most word processor contain only 50,000 to 75,000 words.) You can add new wordsto your personal dictionary file while performing spelling checks. You can also manually create and edit this file with any word processor (or Windows' Notepad) that allows you to save a textfile. While the application itself is only available in English, spell checker databases are included for French, German and Italian vocabularies.

TIP: You can use Check-Mate with any application. Open it, minimize it, run your other applications and checking spelling on the fly as required.

(English only application and manual, with spell checking capability for English, German, Frenchand Italian included on disc)

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Thesaurus   WordMorpher by Aztech New Media
WordMorpher is a very powerful, easy to use program that contains over 50,000 synonyms.WordMorpher adds a full featured thesaurus to any Windows program that supports copy, cut and paste including Virtual Word, Gridworks, Pressworks and 1st Design. The program works just like CheckMate but is also useful as a stand alone utility allowing you to manually typewords you wish checked. WordMorpher can be used to improve your writing and word power.If you enjoy solving crossword puzzles, WordMorpher may become your most valuable assistant.

TIP: You can use Word-Morpher with any application. Open it, minimize it, run your other applications and use the thesaurus on the fly as required.

(English only application and manual included on disc)

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Spreadsheet Graphing   Renaissance Grapher by Aztech New Media
Renaissance Grapher is a very powerful, easy to use graph program that allows you to create professional quality business graphs with ease. Renaissance Grapher   supports more than one dozen different graph types and styling variations. With Renaissance Grapher you can add titles,legends, select color palettes, scale your outputs for printing, or copy them to the clipboard toallow them to be used with other Windows programs like Virtual Word, PressWorks, 1st Designand Harvard Graphics.

Renaissance Grapher automatically creates a random graph when loaded to assist you in quickly

setting up various graph options. Simply finish your graph by adding your data, and you're done.Save it, Print it, or copy it to Windows clipboard. Changing any graph/style to another is as easy(and fast) as hitting one mouse button! Use saved graphs as template files to create new graphs! (Never waste any time creating variations of graphs you have already saved!)

TIP: Renaissance Grapher   is one of the most powerful, easy to use graphing programs available for the home, school or workplace. Use it to track your home budget, prepare for meetings, orjust see how your investments are doing! Renaissance Grapher has literally thousands of uses.Once you begin using Renaissance Grapher , you will quickly realize just how powerful, easy touse and helpful this program is.

(English only application and manual included on disc)

Fax/Data/Voice Integrated Communications   *FaxMaker Home Office by Aztech New Media
Digital answering machine, voice mail, call transfer, fax on demand, call paging, automatically detect between incoming fax, data and voice calls on a single telephone line, automatically start the associated application, send a fax from any Windows application, design your own cover pageor use a stock page, multiple phonebooks & databases, scheduled group sending faxes, import& export faxes, support of most popular communications protocols and modem (including voicemodems) brands.

TIP: Make your operation look much bigger than it is by setting FaxMaker to prompt the caller for a particular department and then answer the phone accordingly. Create your fax cover sheet in Pressworks using the logo designed in 1st Design. Check Clipart III for logo design ideas.

(English, German, and Dutch applications and manuals included on disc)

Windows Environment Enhancement Multimedia Tool   *Wired For Sound Pro CD by SMS
This title is one of the world's best known Windows utilities. It includes (take a deep breath ...) over 2,000 sound effects, 300 MIDI files, 400 icons, 50 animated icons, 100 designer cursors, 50color cursors, 300 photographs (excluding all the other CD collections and those on the PhotoStudio disc), 150 video clips, 50 celebrity impersonations, a talking clock with reminder alarms, talking appointment calendar, talking Solitaire and Minsweeper games, talking systemmonitor that warns when memory or disk space get low, 5 animated faces to deliver the message,replacement cursors and icons, create your own animated icons, automatically switching wallpaper patterns at specific intervals, multimedia slide show screen saver to present pictures,movies and music (oodles of such material is provided with the Home@Office Suite), intruder alert feature, a CD browser provides thumbnail sketches and a description of the CD's available video and photos, ability to attach MIDI (music) to Windows events, Post This! feature, voicerecorder/editor (requires your own sound card and microphone), multimedia jukebox (plays MIDIand .WAV files), 12 preset Windows desktop styles, a wave file player and editor, ... and an uninstall routine. Did we forget anything??

TIP: This is the ultimate tool to bring your Windows environment and your multimedia

presentations to life. This CD could take months to go through but the content could be used, for example, with slide presentations in Harvard Graphics. Use Sound Impression to further enhance the celebrity impersonations or to create that perfect sound effect. Personalize your PC like noother   make a statement.

(English, French and German applications and manuals included on disc)

Organizer, Scheduler and Address Book   Anytime For Windows by Individual Software
Anytime incorporates a Day Planner and Address Book to organize, schedule and maintain your daytoday affairs. Use the Day Planner to manage your daily schedule of appointments, events,and to do list. The Address Book keeps track of friends, family, business contacts, and other acquaintances. View and quickly change your schedule with the Quick Glances. Choose from Week, Month, and Year Glance displays. Each Quick Glance gives you both acalendar and a graph view. AnyTime also offers over 40 exceptional, highquality,professionallooking layouts to print information from your Day Planner, Address Book, and Quick Glances.

TIP: Students can use this for their daily curriculum planning. Anytime is also compatible with most major "printed" time planners including Day-TimerTM, DayRunnerTM, FranklinTM, FilofaxTMand more. Print to pre-sized sheets or Anytime will print the cut lines and hole punch guides.

(English only application and manual included on disc)

Fonts   Headline Fonts by GSP
This collection of 100 original TrueType fonts adds a new dimension to all your Windows documents. No matter what you want to say, you can add more impact with the right visual message. The variety of styles range from Circus, Irish, Stencil and Antique to Hotel, Saphire,Shadow, GlowWorm, Comic Strip and many more.

TIP: These fonts may be used by all the different Windows applications in the Home@Office Suite including Pressworks, 1st Design, Virtual Word, Harvard Graphics, and Gridworks. TheseTrueType fonts are in addition to all the others that come with the individual applications.

5,000+ Clip Art Images   Classic Clipart III by Aztech New Media
This collection features over 5,000 line art images in several different file formats which may beused for virtually any occassion. A true multimedia suite of products is not complete without afull complement of clipart images. Use the Kudo image browser to view any clipart image. Whenyou have selected the one you want, open your drawing, desktop publishing, presentation, wordprocessing or graphics application and simply drag the clipart image to the application or copyit to the clipboard and then paste it.
TIP: Import them into Pressworks to accent a point, use 1st Design to modify or enhance animage, or pull an image into Harvard Graphics for a slide show.

License & RoyaltyFree Music   The Music Works! I & II by Aztech New Media
The Music Works! is license and royaltyfree music for accompiament to all kinds of media productions.You may use this material without charge for any film, TV, radio, video, multimedia,live or other productions (see license enclosed) without any fees. Featured is an outstanding arrayof musical styles composed and performed by a leading professional session group that createsand performs for broadcast commercials of several Fortune 500 companies. This energycharged CDROM plays in a standard audio CD player, and any Mac, PC, Unix or other platform supporting standard CDROM's (ISO 9660). This 2CD collection contains more than 45 minutes of digitally mastered original music, recorded in "redbook" audio format. Track 1 contains the16bit stereo, 44.1 KHz Windows .WAV and Apple sound files, and tracks 2 onwards comprisethe CD audio "redbook" tracks. The styles are a blend of rock & roll, blues, new age, ambient,easy listening, pop, country, techno, percussive, latin, acoustic, progressive, and ochestral contentin segments from 10 seconds to over 3 minutes.

TIP: Use Sound Impression to add special effects, shorten, lengthen, edit, splice or loop content from this collection. Link this content to individual slides or full presentations in HarvardGraphics.

License & RoyaltyFree HiRes. Photographic Images   Various Collections by Aztech
The following information applies to all the image collections from Aztech. The images may beused for any purpose, whether for video display, print media broadcast, or otherwise, and whether for commercial or personal use, as often as you wish, with no further license fees or royalties payable except where the primary value of the product you are creating is the images themselves.The images may also be morphed or modified as you see fit, subject to the condition that the imageis not used in an immoral way (please see our license for more complete details). All these images may be imported by almost all image handling applications available on Macintoshes, PC's, andmany Unix platforms. The images are on an ISO 9660 disc, typically in two resolutions on thesame disc: (a) 32bit noncompressed, colorcorrected, colorseparated (CMYK), 300 dpi TIFF format giving a 150 line screen (avg. over 10 MB each!), and (b) 24bit noncompressed, RGB,72 dpi TIFF (avg. 1.2 MB each).

SpaceViewsTM From NASA II features over 50 license and royaltyfree photographs from the U.S.' National Aeronautical and Space Administration's vast archives. These images werehandpicked from tens of thousands of images by NASA's archival agency . This collection represents the absolute finest, most exciting, colorful and most soughtafter images of NASA'svarious historic enterprises. Each image is annotated with a very detailed description, written bymembers of NASA or its archival agency. Included are spectacular shots of the 1969 moonlanding, various spacecrafts, satellite launchings from the Space Shuttle, incredible full and partialshots of various planets in the solar system, space walks, and various space equipment. Specs. areas first described above.

WaterMarks & Ghosted Images I & II is the first in Aztech's ArtEffects series of image

collections specifically created for graphic designers. This collection contains 25 (only 25? check the imagesize) easytouse, very high quality multimedia and printready image files. These images havebeen optimally manipulated using advanced design techniques to provide ideal backgrounds fortext overlay applications. All the work has been done for you   no need for expensive photomanipulation software or the requisite skills. Each image is stored at 83/4" x 111/4" (ie. lettersize with bleed) in three resolutions: (1) 32bit noncompressed, colorseparated (CMYK   about22 MB each!) printready TIFF, (2) 24bit RGB noncompressed TIFF, and (3) 8bit greyscaleTIFF.

Abstract & Graphic Backgrounds I & II comprises 100 license and royaltyfree photographs by top photographer Paul Smith. These_unique images are a combination of original conceptual perspectives and graphic art as seen through the lens of Paul Smith's camera. The content isdesigned to induce a variety of atmospheres and represent metaphorical characteristics in abstractand interesting ways including ethereal, turbulence, whimsical, strength, impact, progressive,birth, mystical, decisive, practical, etc. Aside from their moodsetting qualities, these images mayalso serve other graphic design functions including backgrounds, textures, thematic scenes, andindividual component objects. Specs. are as first described above.

Visual Rhythms I & II comprises 100 rare and unusual photo images by top professional photographer Paul Smith. These unique images focus on content of a repetitious nature: a stringof boats, a bed of roses, bamboo poles, panes of glass, stone brick patterns, etc. The images servea variety of graphic design functions including backgrounds, textures, thematic scenes, andindividual component objects. Specs. are as first described above.

Underwater Realms contains 100 photo images by expert underwater photographer JoelAuerbach. The images range from exotic, multicolored fish and other animal life, to incredible coral formations, underwater lighting effects, and shipwrecks. Specs. are as first described above.

Gems And Other SemiPrecious Stones contains 100 license and royaltyfree* photo images by photographer Al Copley. Mr. Copley has visited many museums and galleries to provide these handpicked images of precious and semiprecious gemstones including the diamond, ruby,quartz, amethyst, agate and many others. All the images are annotated with a brief description.

Floral Tapestry contains 100 license and royaltyfree* photo images by photographer Douglas Guthrie. This collection comprises a mixture of tight shots and background settings of wild flowers including the Rose, Daffodil, Iris, Daisy and many more. Each image is annotated withits technical name.

BodyShots (low resolution) contains over 300 license and royaltyfree photographic images of professional male and female models in a wide variety of different business situations. These images range from business people shaking hands and condusting an overhead presentation to typical office situations like reading a financial newspaper, answering the phone or an inofficemeeting. All the images have been shot on white backgrounds so that any background image maybe dropped in. Choose from hundreds of backgrounds supplied with each Home@Office module.For the more advanced desktop publisher, this collection also includes

"clipping paths" and "alphachannels" which may be used with these images to create a truly seamless overlay of the imageon any background you choose. For those interested in the technical aspects, and unlike all theother collections above, these images are supplied in four file formats: 24bit (millions of colors)RGB TIFF with alpha channel and clipping path at 72 dpi, 8bit greyscale (256 shades of grey)TIFF at 150 dpi, 8bit Windows .BMP at 72 dpi, and 8bit Macintosh PICT at 72 dpi.

TIP: Don't let the different file formats confuse you. For most cases, you will find that almost all applications support 24bit RGB TIFF files so this is where you should begin if you want color images. Use the 8bit greyscale TIFF if you will print out in black & white only. Use ConversionArtist or HiJaak Pro to convert the RGB files to greyscale before you print. This will save youa great deal of printing time later on.

Multimedia Reference Encyclopedia   Hutchinson Encyclopdia by Attica Cybernetics

This title is a stateoftheart world viewpoint reference work with unrivalled coverage of theworld's peoples, events, societies, sciences, arts, history and nations. It is updated annually withvideo, animation, photographs, illustrations, audio, text and thousands of "hypertext" links.

    * Over 28,000 articles, 2,200 images, 275 audio clips, 175 maps, 250 tables
    * Over 7,000 biographies, 9,000 hyperlinks, many videos
    * Full search, browse and indexing
    * The print version has been in publication for over 40 years

Everything from video footage of Elvis Presley and WWII aircraft carrier attacks to historical and geographical maps to photo images and sound are contained in this massive reference work.

(English only application and manual included on disc)

Windows 95 Tutorial   Peter Norton's Personal Training for Windows 95 by PTS

This disc is a stepbystep interactive Windows 95 tutorial. It is an easytouse, selfpaced stepbystep tutorial that leads you through feature introductions and handson exercises as you graspeach new skill. Endorsed by Peter Norton, developer of The Norton Utilities, it features automatic installation, video, animation, graphics, and screen capture fatures. Topics include Windows 95 Basics, Beyond The Basics, and Windows 3.1 Upgrading. This is NOT a simulator. This program works inside Windows 95 to provide a powerful online quick reference as well as practice lessons.

(English only application and manual included on disc)

Using The Internet, Tutorial   The Internet For Everybody by CD Solutions

This CD contains over 1.5 hours of a video introduction to the Internet. Is the Internet for real?Is it of value to me? How do I navigate through cyberspace? Learn to use the Internet and findout the easy way to answer these questions and many more. The Quicktime For Windowsbased(included) tours and instruction are hosted by international computer and Internet expert, DickRubenstein. Mr. Rubenstein takes you through actual Internet sessions and shows what to type,what you should see and generally how to act online. He takes you through tours

using theviewpoints of actual Internet users and their specific interests. Explore the Internet after learningabout "highway" tools like Gopher. MUDS, Telnet, Lynx, Email, world wide web, jumpstation,global network navigator and more.

(English only application and manual included on disc)

Optical Character Recognition   Textbridge 3.0 by Xerox Corporation
TextBridge works with most scanners and fax modems to quickly convert typewritten,photocopied, faxed or pre-printed documents into a format your computer will understand.Scanning a typewritten document is not enough. The computer treats the scanned image as apicture, not a set of discreet characters. TextBridge translates the typewritten image intotypewritten discreet characters that can then be manipulated by most word processing, desktop publishing, presentation and document image management applications. Of course it is entirelycompatible with the Home@Office's *Pressworks* and *Virtual Word.* It may sound difficult but TextBridge is very easy to use and extremely accurate.

Aside from the millions of types of obvious documents that can be scanned and *OCR'd* like business letters and product information sheets, TextBridge can handle more exotic documents like historical documents, wills, magazine articles and resumes.

TextBridge recognizes mixed typefaces, multi-columns, old, degraded or somewhat dirty text and ignores graphics. The software reliably recognizes text from 6 point to 72 point. Text can be recognized from such sources as typewriters, typesetters, and facsimile machines as well asimpact, inkjet and laser printers. It allows you to isolate sections of a document as well as view,confirm and correct words while recognition is in progress. The software actually learns from your corrections virtually eliminating recurring erros.For more advanced functionality, you canuse the "application server" to seamlessly integrate TextBridge right into your word processor,e-mail or spreadsheet by putting it right onto your pull-down menu.

TextBridge will also convert recognized text to more than 25 word processing and desktop publishing file formats. (Note: If you have a requirement for a file format not supported byTextBridge, have TextBridge output to one of the popular formats and then use HiJaak Pro (inthe Page Pizazz Cube) or Conversion Artist (in the Publisher Cube) to make the conversion.

The TextBridge application is available in Home@Office in five languages:
English, French, German, Spanish and Italian.

TextBridge, however, will recognize documents composed in 11 different languages:
English, French, German, Spanish, Italian, Dutch, Portugese, Norwegian, Finnish, Swedish and Danish. But remember that the application itself (that is, the menus, online help, textfiles, etc.) is only available in the former five languages cited.

(English French, German, Spanish and Italian applications and manuals included on disc)

Document Management & Markup   IMAGinE Viewer by Imagination Software
The IMAGinE Viewer is a powerful, flexile, expandable application for viewing and processing images by overlaying "post-it-like" notes, yellow-marker-like highlighting and other features without modifying the original document. This application can be used in combination with Xerox's TextBridge application (also part of the Home@Office series) as the first stage in creating and managing the myriad types of electronic documents in your business.

Built on the industry-leading imaging "VBX" (Visual Basic custom control) called IMAGinE, the IMAGinE Viewer has view, print, and annotations capabilities, an interface that is fully customizable by you, true multi-engine support and complete control over the document management process.

Should this application meet some of your business needs, you will be pleased to know that it canbe upgraded to support a vast array of facilities and features including board-level scanning and printing, image cleanup, barcode recognition, OCR (see TextBridge elswhere in this document),ICR (handwriting recognition), mark sense, forms processing, forms overlay, zone definition, andworkflow batch processing. IMAGinE supports multiple "engines" in over 20 categories ofimaging functionality.

(English only application and manual included on disc)
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Business Forms   *Bizforms by Jetform Corporation
BizForms is an instantly-usable, personalizable business forms and stationery application for everykind of business need. Included are a total of 50 variations which together comprise more than20 different types of forms. Type of forms are addendum, announcement, performance appraisal,front, back and combo brochure styles, business card, calendar, credit memo, customer complaintreport, envelope, expense report, fax cover sheet, invoice, memorandum, monthly planner,packing list, proposal, purchase order, repair order form, time sheet, to-do list, and travel requestform.

Also included are 30 different standard logo designs. The whole operation of creating and personalizing every business form you require is a simple four-step process. And it is all point-and-click operation using the fully graphical user interface. You need to type in your companyname, address and other particulars only once. Even the current date is automatically inserted each time you print out or display a form.

TIP: Design your own logo using 1st Design (Artworks Cube) and import it into BizForms.BizForms automatically positions your logo onto every form with a single click.

(English only application and manual included on disc)
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Typing TutorialMultimedia Typing Instructor by Individual Software
If you are going to be creating a wide variety of documents for your business or project then you may find it worth the investment in time to learn or improve your typing and data entry skills.

Andthere is absolutely no better product than the Multimedia Typing Instructor (MTI). Individual Software guarantees you will improve your typing skills.

This typing tutor uses incredible high resolution 3D color graphics, video and sound to create adazzling, instructive and entertainment environment in which to learn to type.

MTI employs certified typing methods, personalized practice sessions, timed tests and graphical progress reports. To make the learning process fun and interesting, a whole traveling adventure environment has been created. You begin at the airport's Main Terminal and then travel to Australia, Japan and other exotic destinations as your skills improve. For example, the terminal's Information Booth registers your passport, sets options and establishes your skill level. The in-flight movie assists you with keyboard key locations and demonstrations on posture, handplacement, stress reduction, rhythm development 10-key techniques and much more. TheMagazine Rack allows you to practice solo with interesting material from best selling books, shortstories and magazine articles. Each step of the way you can determine your strengths and weaknesses by keys and fingers. Enhanced graphics chart your progress over many lessons. Andfor a break you can play *Flotsam Fighter* and *Sea Adventure* to enhance your keyboard skills without the usual practice routine.

(English only application and manual included on disc)
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Business Contracts   Agreement Builder by Jian Software
Agreement Builder is a compilation of 25 "boilerplate" contracts and agreements for everyday business use. They are designed to help you create and enter into contracts that are understandable by all who read and sign them. Jian Software has stipped out the "legalese",simplified the language, clarified the purpose, terms, dates, names, items, and all of the other important information.

It is important to realize and accept that these contracts are just a "shell" or boilerplate. You must still add in, modify, or delete aspects that don't work for your situation AND it is highly recommended that you seek the advice of professional counsel before signing the contract.Agreement Builder is designed to reduce the expense of having a lawyer draft a "standard" contract from nothing.

The contracts are word processing files, not an actual software application. Therefore, when you install Agreement Builder, there will not be an icon associated with the contracts. Simply open your word processor or desktop publishing application and look in the directory where the contracts were installed. The contracts are all stored, as a minimum, in the Microsoft Word forWindows file format (version 2.0, 2.0a, 2.0b and 2.0c). If your application won't recognize this file type then look for other file formats on the CD that are readable by your application.

Each contract has a template divided into two parts. The first part is a cover memo which covers the important facts: who the contract is with, the effective date and subject matter and the general terms. The second part is the contract itself which includes comments that explain the purpose ofcertain sections and assist you in customizing the template to meet your specific needs.

The 25 contracts are:

Document	Size	Topic
COMLEASE.DOC	48,698	Commercial Lease
COMSUBLS.DOC	51,604	Commercial Sublease
CONSIGNM.DOC	15,566	Consign Merchandise Agreement
CREDIT.DOC	22,684	Credit Agreement
EMPACKN.DOC	14,010	Employee's Acknowledgment of Employer's Rights in Work product
EMPTERM.DOC	14,522	Employment Termination and Severance Agreement
EMPLOY1.DOC	19,020	Employment Agreement
EMPSTOCK.DOC	22,126	Employee Stock Bonus Plan and Agreement
EQUIPMLS.DOC	38,528	Equipment Lease
EXCDIST.DOC	101,233	Exclusive Distribution Agreement
FOREIGN.DOC	33,919	Foreign Sales Representative Agreement
GENPART.DOC	29,452	General Partnership Agreement
INTLDIST.DOC	100,636	International Distribution Agreement
INTLLICN.DOC	43,666	International Licensing Agreement
LTDPART.DOC	40,587	Limited Partnership Agreement
MANUREP.DOC	14,970	Manufacturer's Representative Agreement
NEGINFO.DOC	18,925	Letter of Intent for Negotiation and Information Exchange
NONDISC.DOC	9,837	Non-Disclosure Agreement
NONDIST1.DOC	99,081	Non-Exclusive Distribution Agreement
PRODLICN.DOC	48,239	Product Licensing Agreement
SALES.DOC	11,379	Sales Agreement
SALESREP.DOC	45,190	Sales Representative Agreement
STOCKOPT.DOC	51,845	Incentive Stock Option Plan and Agreement
TRADASSN.DOC	14,317	Trademark Assignment
WORKHIRE.DOC	33,716	Work For Hire Agreement

(English only application and manual included on disc)

Home & Office CAD Design   EconoCAD (CAD for Dummies) by ViaGrafix

EconoCAD is a powerful **C**omputer-**A**ided **D**esign application with extremely easy-to-use point-and-click drafting tools. Included to help you get started are over 150 floor plans and more than 500 drafting symbols (so you don't have to create any) comprising:

architecture	borders	cabinet
christmas	electric	electronic
furniture	hydraulic	map
miscellaneous	piping	zoo

You can print large drawings even on narrow carriage printers and small plotters. There is full clipboard support so you can cut and paste to and from other applications such as desktop

publishing (Pressworks), page layout (1st Design) and even photographs, if you wish. There is a vast complement of editing tools and you can zoom in on the most minute detail.

With EconoCAD you can create a List Of Materials from your drawing, calculate the center of gravity and area, and rescale your drawings at any time. It also supports the import from or export to the .DXF file format which makes all your drawings compatible with just about every drawing and CAD application available (including Autodesk's AutoCADTM).

TIP: Use EconoCAD to lay out your new home office or your first business office. Map out where you will place your furniture, computer equipment, fax machine, telephones, telephone wiring, electrical wiring, local area network wiring, storage space, washroom(s), office walls orpartitions, and more. Don't rent more space than you need.

(English only application and manual included on disc)

AWARDS WON, BY PRODUCT
Where the information was available, Aztech has tried to capture the following information to demonstrate that the products contained in the Home@Office Suite is worldclass, of high quality, powerful, packed with features but, most of all, is useful to you in your dayto day activities and projects.

The following is a list of known awards for products based on what was available at press time. If you would like more information about any of these awardwinning products, please do not hesitate to call us at Aztech. If we don't know the answer, we'll find someone who does.

Harvard Graphics

PC World 1995	Best Buy, Windows Presentation Software
New Media Magazine 1995	Thumbs Up Award
Multimedia World 1995	Reader's Choice Award
InfoWorld 1994	Product Of The YearBusiness Graphics
PC Magazine 1994	Editor's Choice
PC Magazine 1994	Presentation Product Comparison Winner
PC World 1994	Best Buy
Windows Magazine	WIN 100 Award
PC Computing	MVP Award
InfoWorld	Buyer's Assurance Seal
InfoWorld 1994	Presentation Product Comparison Winner
Home Office Computing	Editor's Pick Award
PC Graphics & Video	Highly Recommended
Publish	Reader's Choice Award
Multimedia World	Reader's Choice Winner
Mobile Office Computing	First Class Award

Which Computer	Best Buy
CIO	Reader's Choice
Computerworld	Brand Reference

Pressworks

PC Magazine	Editor's Choice
PC Today	Best Buy
Personal Computer World	Editor's Choice
What To Buy For Business	Best Buy
PC Plus	Value For Money
PC Plus	Product Award

1st Design

Nottingham Evening Post	"...well worth considering to satisfy the need of most homes and small offices, and it's fun to use."
PC Home	"... designed for people just getting into creating their own layouts."
What PC?	"... a practical business option..."
PC Today	"... excellent value for money."
Personal Computer World	"Excellent for the newcomer..."
Personal Computer Magazine	"Packs in lots of DTP power for the price. Nice, uncluttered interface, easy ... and fun to use."
Home Office Computing	"The Windows interface is friendly, attractive and informative."

HiJaak Pro

PC Magazine	Editors' Choice
Business	Publishing Solution Of The Year
Windows Magazine	100W Win Award

Sound Impression

| Multimedia World | Reader's Choice |

Has won other awards but information not available at presstime

BizForms

| National Home Office Association | Recommended |
| Usability Science Corporation | Rated 'EE' (Exceptionally Easy) |

Wired For Sound Pro CD:

Has won other awards but information not available at presstime

Conversion Artist
        Has won other awards but information not available at presstime

PhotoMorph
        Has won other awards but information not available at presstime

Pixfolio For Windows
        Has won other awards but information not available at presstime

About Aztech New Media Corporation

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COMPANY PROFILE

Aztech New Media Corp. is a publisher of intellectual property on CD-ROM for the global market. As of early 1996 the Company has published 49 license and royalty-free photographic image titles, 9 commercial games titles, 2 license and royaltyfree music titles, 2 general reference titles, 66 shareware titles,   11 multipacks, five 4-CD-ROM "Album" trademarked packs, 5 foreign language-specific packs and a variety of custom titles for bundling purposes, including a 12CD multilingual set.

After producing its first few shareware titles in 1992, Aztech acquired the rights to manufacture The Case of the Cautious Condor and Murder Makes Strange Deadfellows, two of the world's first truly interactive, award-winning, comic book-styled murder mysteries. Aztech's most ambitious project was The PhotoPhileTM World Stock Image Library, a 31-CD set of high-resolution photographic images from 40 countries around the world, and cross-referenced by 22 thematic categories. It was over six months in the making. The Photophile Library was the world's first, and still is the world's largest, compilation of annotated, printable quality, color-corrected photographic images ever offered on CD-ROM. The Photophile Library is about 18 gigabytes (18 billion bytes) in size. The tape backup requirements during development were about half a terabyte (0.5 trillion bytes).

In addition to The Photophile Library, Aztech also offers Visual RhythmsTM (3 cd's), Abstract Graphics and Backgrounds (3 cd's), Gems, Fashion-Advertising-and-Lifestyles I   and II (3 cd's), Jurassic Dinosaur, a product line Sampler (#3), Textures and Backgrounds, Floral TapestryTM, African HeritageTM, African Traditional Peoples, SpaceViewsTM From NASA I & II,

Watermarks and Ghosted ImagesTMI & II, BodyShotsTM (6 cd's), and Underwater RealmsTM image libraries. Shareware titles include The Complete Office Automation System, Windows MasterBlendTM I, MegawareTM, DOS MasterBlendTM, Super Shareware Games, Incredible Game Pack, MacSilverWareTM I, II and III, and the top-selling 7-CD Home Entertainment CollectionTM ("The CubeTM" Series I), The Fun CubeTM II, The Kids' CubeTM III, The Mac CubeTM IV and Kid's Cube For WindowsTM V. Commercial game offerings include ImagiSOFT's Entertainment EmporiumTM, MVP's Most Valuable ProgramsTM, The Perfect GeneralTM and The Lost AdmiralTM,_which are all Aztech-exclusive game compilations. Music titles include The Music Works!TM I and II, and Nature CallsTM I and II. The Publishers' Pick 10-Packs Series 1 and 2, reflect a wide cross-section of titles from leading software publishers from around the world.

The Company's third 10-pack is a 10-CD bundle titled MacPack AttackTM featuring The 7th Guest, Journeyman Project Turbo, Harpoon II and others (several supporting multiple foreign languages).

Another industry innovation from Aztech is its 48-CD-ROM "Home@OfficeTM Series featuring 8 modules of 6 titles each. The modules are Publishers' CubeTM, Artworks CubeTM, Multimedia CubeTM Productivity CubeTM, World PhotoCubeTM, Clipart CubeTM, TheDocument CubeTM, and the Business Mgmt. CubeTM. Included in this series are such reknowned and best selling products as Harvard Graphics, Xeros'x TextBridge, Midisoft's Sound Impression, Peter Norton's Windows 95 Tutorial, Maximizer contact management, Hutchinson Multimedia Encyclopedia, Jetform's Bizforms, Jian's Marketing Plan Builder, WinCheckit!, Pressworks, Conversion Artist and much more.

Aztech's products have been well-received in the global marketplace. In lateSpring, 1994, Aztech developed a European top-ten 12-CD collection titled, TheHome Entertainment and Professional Multimedia Collection. In the first six weeks of introduction, over 100,000 cd's were sold from this collection. Two other titles have sold over 70,000 and 100,000 copies respectively in less than six months of each title's release. Series 1 of The Cube was rated in the top 15 for over 5 months in 1995 on the Bestseller List of New Media Magazine, achieving #12 in August 1995.

Aztech currently has distributors in more than 25 countries including Canada, the United States, the U.K., Germany, France, Italy, Spain, Holland, Belgium, Norway, Sweden, Denmark, Finland, Greece, Australia, New Zealand, Singapore, Hong Kong, Malaysia, South Africa, Japan and more.

Aztech produces everything in-house that is required for its CD-ROM titles. This includes all creative design and artwork for inserts, liners, CD labels, brochures, advertisements, retail packaging, point-of-purchase materials and

other marketing collaterals, software development, licensing, quality control and assurance, film output, scanning, and CD-ROM pre-mastering.

AZTECH RESERVES THE RIGHT TO CHANGE SPECIFICATIONS TO ANY OF ITS PRODUCTS WITHOUT NOTICE.

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Web: www.aztech.com
Organization Activity: Publisher, information provider, CD-ROM/CD-ROM Softwareproducer,titles distributor, licensed Apple developer, XA/PhotoCD developer.
Platforms Supported: All computing platforms supporting true ISO 9660-Mac, PC,most Unix, Acorn RISC, Commodore Amiga (only images and music produced for lastthree platforms).All image and music titles are for PC and Mac. All other titles are PCunless otherwise specificallynoted.

Titles Published And Developed

License-Free Photo Image Collections
The World Photophile Stock Image Library (TIFF, 25 CD's)-Print Version
The World Photophile Stock Image Library (TIFF, 7CD's)-Multimedia Version
Abstract Backgrounds (TIFF)
Abstract Backgrounds (PhotoCD)
Fashion/Advertising/Lifestyles Vol. I (TIFF-discontinued)
Fashion/Advertising/Lifestyles Vol. II (TIFF-discontinued)
Jurassic Dinosaur (TIFF)
Visual Rhythms (TIFF)
Visual Rhythms (PhotoCD)
World Photophile Sampler I (TIFF -discontinued)
World Photophile Sampler II (TIFF-discontinued)
A Bolt of Multimedia III (TIFF et al)
Gems and Other Semi-Prcious Stones (TIFF)
Underwater Realms (TIFF)
Floral Tapestry (TIFF)
African Traditional People   (TIFF)
African Heritage (TIFF)

Spaceviews From NASA I (TIFF)
Spaceviews From NASA II (TIFF)
Backgrounds & Textures (TIFF)
Watermarks and Ghosted Backgrounds I (TIFF)
Watermarks and Ghosted Backgrounds II (TIFF)
Bodyshots Multimedia (TIFF)
Bodyshots Print (TIFF -4 CD Set)
Classic III Clipart (various file formats)

License-Free Audio Collections
The Music Works! I (RedBook Audio, Wave, System 7 Sound files)
The Music Works! II (RedBook Audio, Wave, System 7 Sound files)

Commercial Games & Entertainment Collections
ImagiSOFT Entertainment Emporium
MVP's Most Valuable Programs
The Perfect General
The Lost Admiral
The Case of the Cautious Condor (discontinued)
Murder Makes Strange Deadfellows (discontinued)

Commercial Reference Titles
Ultimate Mathematics Reference Compendium
Chinese Cooking For The Family

Commercial MultiPack Bundles
Publishers Pick 10-CD Blue Pack
comprising: Dune II, Fighter Wing, Sing-Along Kid's Classics, Wayne's World, Grandmaster Chess, Reunion, Tom Landry Strategy Football, Lemmings/Oh No! More Lemmings, Chinese Cooking For The Family, and The Internet For Everybody.
Publishers Pick 10-CD Green Pack
comprising: Hutchinson Multimedia Encyclopedia, Dreamweb, Multimedia Space Explorer, Gus Goes To Cybertown, Fortress of Dr. Radiaki, Maelstrom, Serious Soccer, The PC Educator (Learning The Computer),   Peter Norton's Windows 95 Tutorial, WW II Flight Simulator and Toolkit.
MacPack Attack! (10 Titles for Mac)
comprising: The 7th Guest, The Journeyman Project Turbo, 8-Ball Deluxe Pinball,
Pax Imperia, Stradiwackius, Four-Footed Friends, Anyone For Cards, Harpoon II,
Dragon's Lair, Space Ace.
Fun 4 All (5 Titles PC Pack)
comprising: Red Ghost, Stradiwackius, Four-Footed Friends, The Journeyman Project

Turbo, 8-Ball Deluxe Pinball.

HOME@OFFICE Cube/Pack Series
(Packs & Cubes have exactly the same content, just different packaging)
Multimedia Cube/Pack
comprising: Harvard Graphics for Windows, Wired For Sound Pro,
TheMusic Works I & II, Sound Impression (sound editor), Bodyshots
Multimedia,
Ghosted Backgrounds & Watermarks II (photo library), Pixfolio Image Browser
& Manager.
Publisher Cube/Pack
comprising: Pressworks, Conversion Artist 3.1 & 95, 100 Headline Fonts,
Classic III Clipart (5,000 clipart images), Abstract Backrounds I & II (photo
libraries), Ghosted Backgrounds & Watermarks I (photo library), Hutchinson
Multimedia Encyclopedia, Pixfolio Image Browser & Manager.
Artworks Cube/Pack
comprising: 1st Design, 100 Headline Fonts, Photo Studio image
manipulation, Photomorph Classic, photo libraries comprising -Floral
Tapestry,
Underwater Realms, Gems & Other Semi-Precious Stones, Ghosted
Backgrounds & Watermarks II, and Pixfolio Image Browser & Manager
Productivity Cube/Pack
comprising: Virtual Word word processor, Word Morpher thesaurus,
Check-Mate spell checker, Gridworks spreadsheet, Renaissance spreadsheet
grapher, Faxmaker Home Office, Peter Norton's Win95 Tutorial, The Internet
for Everybody tutorial, Anytime For Windows (personal scheduler, calendar,
etc.).
World PhotoCube/Pack
comprising: (MAC & PC) Over 3,000 license-and royalty-free
professional quality photographic images from over 40 countries and divided
into
more than 20 categories. Image browsing and retrieval software is included
for the Mac
and PC. Images are in 24-bit RGB non-compressed TIFF at 72 dpi which
makes they
universally compatible with almost all types of applications including
Coreldraw,
Photoshop, Pagemaker, Ventura, WordPerfect, Word, Illustrator, Quark Xpress
and
many more.
Page Pizazz Cube/Pack (Mac & PC, images by SPC, makers of Harvard Graphics)
comprising: 10,000+ images divided into 44 categories that cover just about
everyconceivable type of consumer-and business-oriented topic. Also
included are more than5,000 font. Fonts are viewed and loaded via an
included Font Loader application (Mac &PC). File types are color .WMF for the

PC and .EPS for the Mac. Total file size for thecollection is about 225MB! Also included is a file conversion capability to convert theMac and PC files to any of 70+ other file formats. For the PC it is the award-winning"HiJaak Pro" from Quarterdeck.

The Document Cube/Pack

comprising: Xerox's TextBridge optical character recognition, IMAGinE Viewerdocument markup, 25 standard business contracts and agreements from Jian, Jetform'sBizForms featuring 50 standard business forms with 30 editable logos and data entrycapability, Individual Software's Multimedia Typing Instructor, and EconoCAD (CADFor Dummies).

Shareware Collections

Best Windows Shareware Vol. I
Best VGA/EGA Shareware Games Vol. I (discontinued)
Best VGA/EGA Shareware Games Vol. II (discontinued)
MasterBlend for DOS Shareware (discontinued)
MacSilverWare I (discontinued)
MacSilverWare II (discontinued)
MacSilverWare III (discontinued)
MacSilverWare IV (discontinued)
The 7-CD Home Entertainment Cube-Cube I (7-DOS)
The 7-CD Fun Cube-Cube II (4-DOS, 3 WINDOWS)
The 7-CD Kid's Cube-Cube III (7-DOS)
The 7-CD MacCube-Cube IV (Mac)
The 7-CD Kid's WinCube-Cube V (Win3.1 & 95)
The 7-CD Home Entertainment Cube II-Cube VI (2 x Win95, 2 x DOS, 3 x Win3.1)
The 7-CD MacCube II-Cube VII (Mac)
Megaware Vol. I (discontinued)
Complete Office Automation Shareware System
Incredible Shareware Games Pack
Super Shareware Games
110 Great DOS and Windows Shareware Games
12-CD (German) Home Entertainment & Professional Multimedia Collection
150 Special Edition games
Gamesmaster Collection
Winning Windows Games
Double Impact Modem Games

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